

Navy WHF and the Prevention of Common CDR deficiencies:



ASN(RDA) DASN (AP)
Tuesday, July 03, 2012

AGENDA



1. NAVY WORKFLOW HOSTING FACILITY (WHF) BACKGROUND

2. EDA AUTO-GENERATED (AG) CDR PROCESS + CONCERNS

3. CDR PREVENTION

- ▮ WHF MOST COMMON ERRORS**

- ▮ WHF ANCILLARY ERRORS**

- ▮ CDRL CLIN FORMAT**

- ▮ RESERVED CLIN FORMAT**

4. CDR FAQ's



NAVY WHF Background

BACKGROUND: Why the Navy WHF?



1. Enables Data to Flow to DFAS's MOCAS system

- The initial WHF workflow was rolled out in October 2009 to validate DoN XML data (data from Contracting actions in SPS) en route to the Mechanism of Contract Administrative Services (MOCAS) system to ensure it meets DFAS business rules for electronic insertion
- *The average MOCAS electronic insertion rate of SPS actions since the WHF started validating contract data increased by more than **30%** between 2009 and 2012(<20% EC in September 2009 to > 50% EC today)*

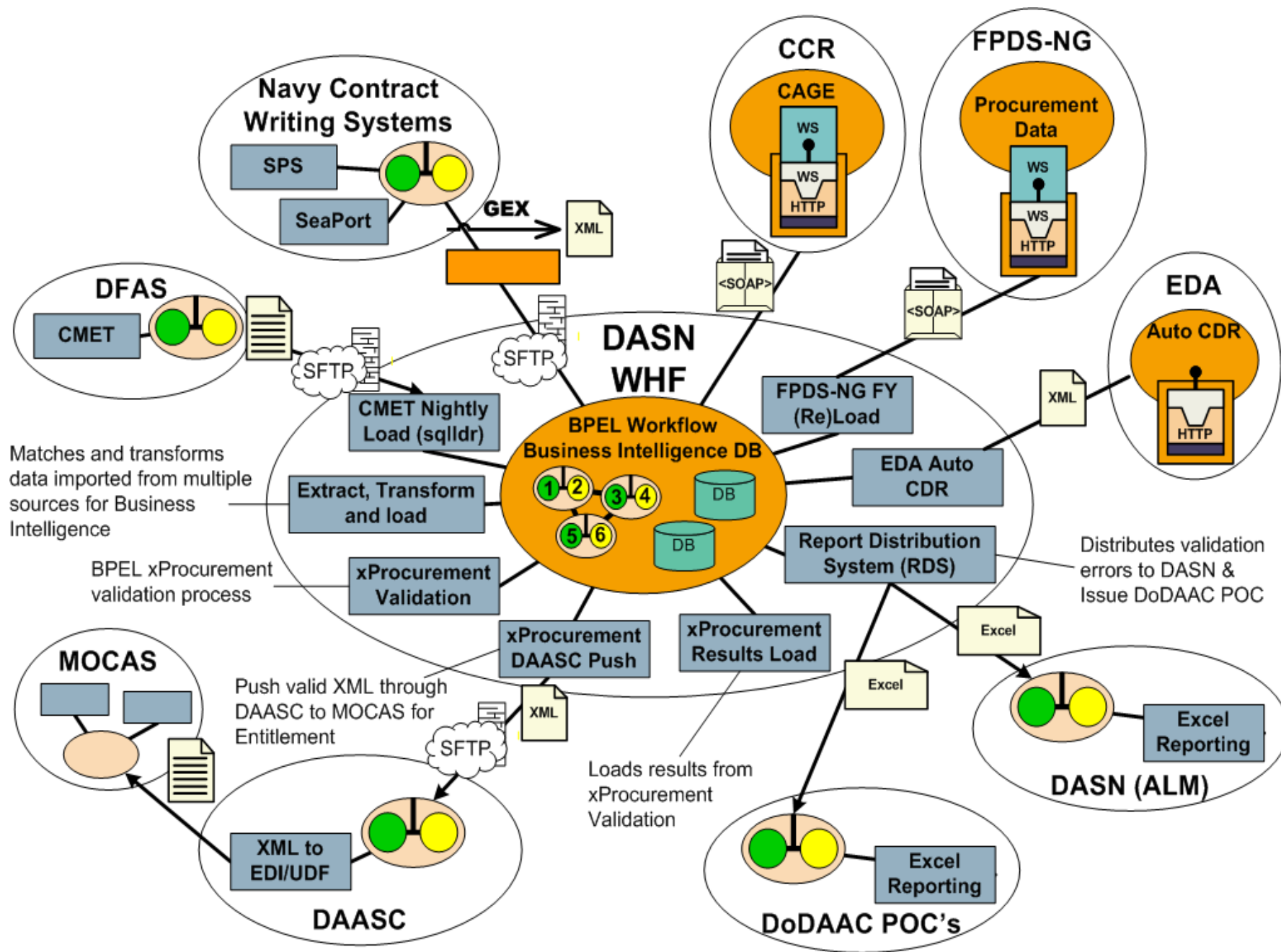
2. Improves Data Quality Strategy

- ✓ Allows Navy to manage the quality of its contracts and gain insight into widespread business processes that are causing high manual (vs. electronic) insertion rates.
- ✓ Eliminates the burden on DFAS to “massage” the data to flow electronically and cuts down on subsequent manual data errors.

3. Generates Cost-Savings

- ✓ MOCAS electronic insertion can save up to **\$20*** per invoiced Line of Accounting (LOA) over manual DFAS payment fees amounting to **Millions** in potential annual savings on the Navy DFAS bill alone and leading to greater data integrity and accountability by reducing manual data entry errors.
- ✓ The initiative has accounted for more than **\$8 million**** in DFAS savings since FY09.

BACKGROUND: What is the Navy WHF?



BACKGROUND: What is the Navy WHF?

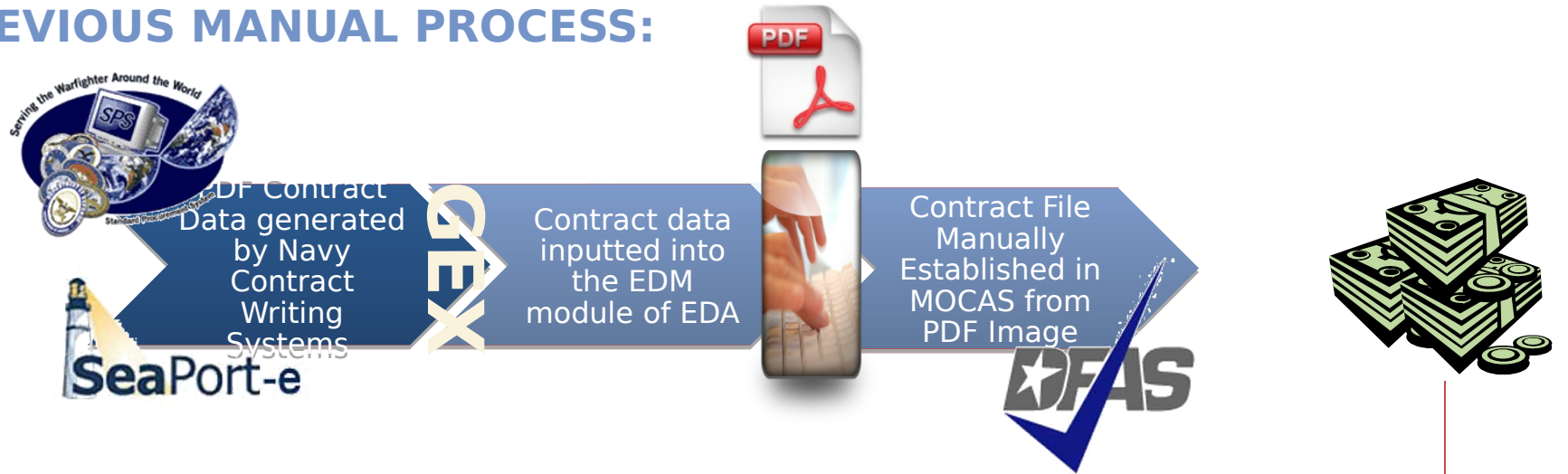


- Our contract writing systems (e.g. SPS and PD2) contain several electronic data fields.
- When data is entered into these electronic fields, it automatically flows electronically, by means of an XML file, into the MOCAS System.
- DFAS uses the MOCAS system to pay contractor invoices.
- When the data in MOCAS is accurate and complete, DFAS is able to pay automatically so it bills the Navy less than it would if a DFAS technician manually entered the data.

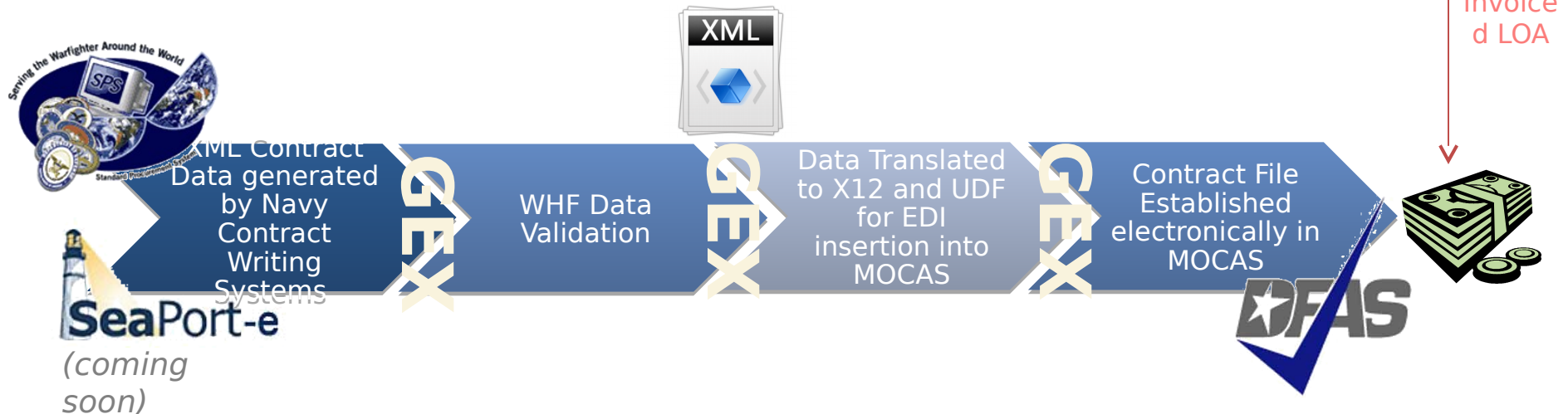
BACKGROUND: Why the Navy WHF?



PREVIOUS MANUAL PROCESS:



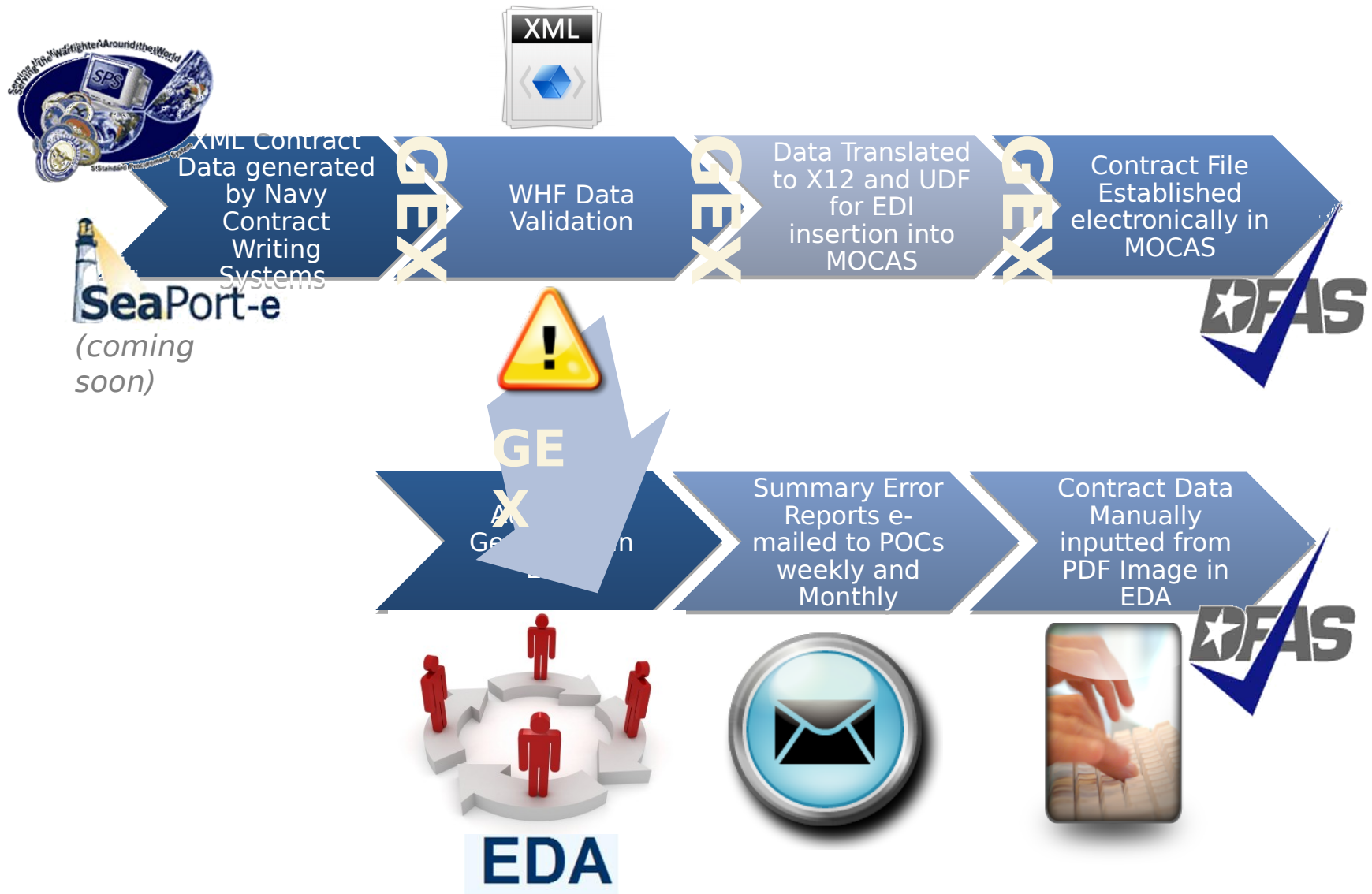
NAVY WHF-ENABLED EC PROCESS:



BACKGROUND: Why the Navy WHF? (cont'd)



NAVY WHF ERROR HANDLING:





WHF SUCCESES: Workcount FY10-FY11 Comparison

FY TOTALS	FY09	FY10	FY11	FY12 (PROJECTED)
06 - Contract Payments - MOCAS	627,932	622,991	596,311	581,891
26 - Contract Payments - MOCAS EC	67,935	78,807	92,732	77,585
36 - Contract Payments - MOCAS EC - API	29,288	41,695	69,552	116,378
Total MOCAS	725,155	743,493	758,595	775,854
Total MOCAS Electronic	97,223	120,502	162,284	193,964
% EC (includes both 26 and 36)	13%	16%	21%	25%
% Full EC (OSD Metric - OP36 only)	4%	6%	9%	15%
100% MANUAL COST	\$ 23,204,960	\$ 23,962,779	\$ 21,088,941	\$ 21,460,130
ACTUAL COST	\$ 21,871,915	\$ 22,165,458	\$ 19,023,049	\$ 18,209,301
SAVINGS	\$ 1,333,045	\$ 1,797,320	\$ 2,065,891	\$ 3,250,829

4-Year Savings:
~\$8.4 Million

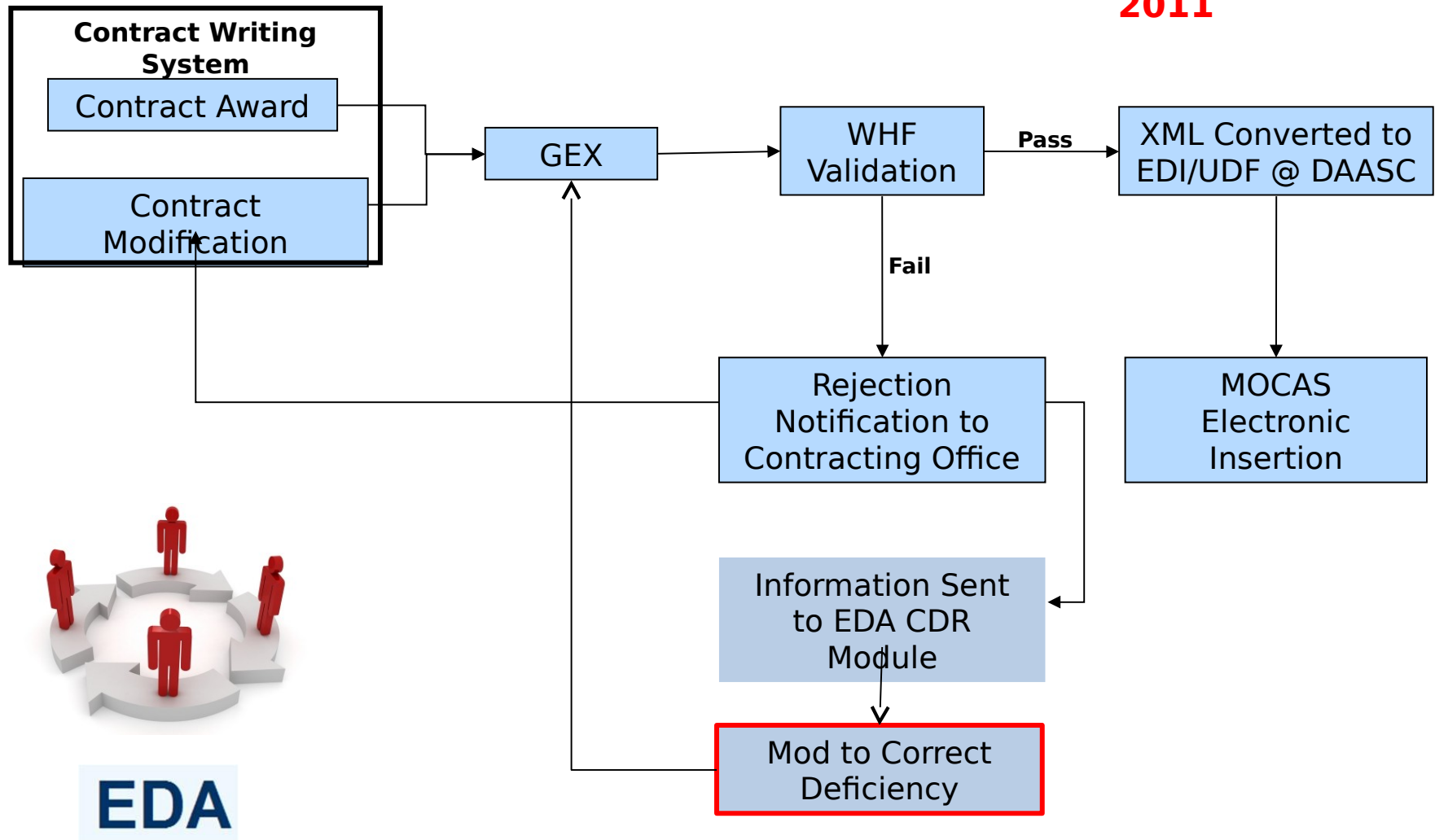


NAVY WHF EDA Auto-CDR Process

FUNCTIONALITY: Auto-CDR Process (cont'd)



Auto-CDRs have been in production since August 2011



□ Automated CDR Process



1. Contract Deficiencies flagged by Navy's WHF are electronically sent to EDA for Pre-Population of CDR data
2. DASN(AP) accesses CDRs, approves CDRs, and assigns directly to PCO or command POC for resolution
3. PCO receives notification of assigned CDR
4. PCO resolves CDR or assigns to Contract Specialist
5. Mod is released to correct CDR deficiencies as soon as possible



□ Current PCO Responsibilities

- All PCOs must register in EDA
- Review Assigned CDRs (received via email notification)
- Take Action:
 - Accept – Click the appropriate button in EDA to accept the CDR and begin to look into resolution options
 - Consult with command's CDR POC for guidance on CDR resolution
 - Reject - PCO disagrees with error message and communicates with CDR initiator via comments section in EDA to discuss discrepancy
 - Reassign (To another PCO or Specialist)
 - Resolve (issue modification/ release to EDA/ MOCAS)



CDR Prevention

CDR Prevention: Integrity Check

ALWAYS Use the Integrity tool

- Catch errors **BEFORE** the action is released
- If you address all of the errors listed in the Integrity check before the action is released then you should not get a CDR
- Pay attention to both the Red and the Yellow errors, just because an error is yellow does not mean that it is not valid

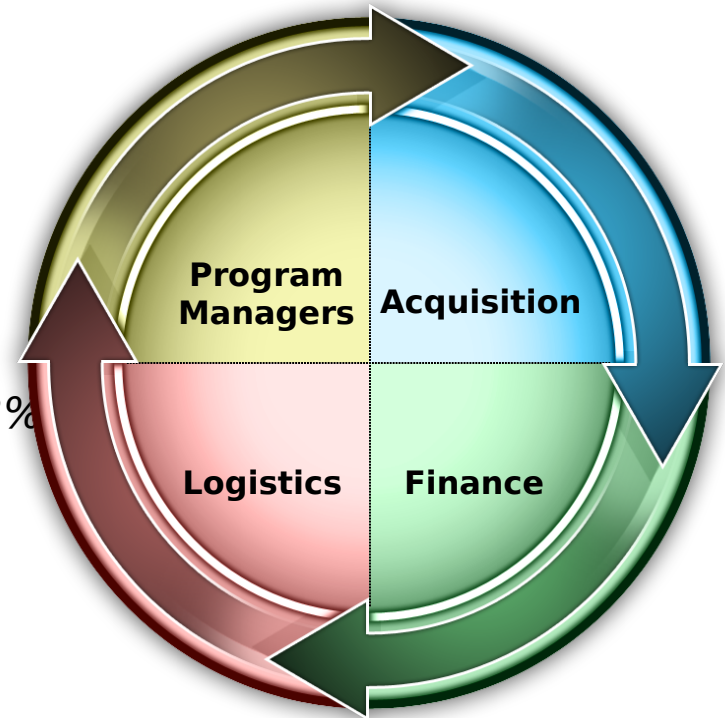
Error Location	Interface Element	Error
Award	Vendor	*E-20300: No Vendor information on award*
Award	Issuing Office	*E-20640: No Issuing Office on award*
Award	Pay Office	*W-20600: No Payment Office information...please confirm*
Award	Effective Date	*E-20400: Effective date missing...please update award*
CLIN 0001	Funding	*W-32902: Line item Funding not = Line Item cost. If award is not incrementally funded, please check line item*
CLIN 0002	Funding	*W-32902: Line item Funding not = Line Item cost. If award is not incrementally funded, please check line item*
CLIN 0002 - DEL 1	Shipping Address	*W-34100: CLIN delivery schedule has no ship to information...please confirm*
CLIN 0003	Unit Price	*E-31910: No unit price found on CLIN...please correct line item*
CLIN 0003	Unit of Issue	*E-31720: Unit of Issue specified without a quantity...please update line item*
CLIN 0003	Quantity	*E-32400: Priced CLIN or SubCLIN does not contain a quantity...please update line item*
CLIN 0003 - DEL 1	Shipping Address	*W-34100: CLIN delivery schedule has no ship to information...please confirm*
CLIN 0004	Description	*E-31600: CLIN has no description...please update line item*
CLIN 0004 - DEL 1	Shipping Address	*W-34100: CLIN delivery schedule has no ship to information...please confirm*

BACKGROUND: Most Common CDR Errors Summary



Top Functional Issues Causing Rejection:

- ✓ *Delivery is Missing 33%*
- ✓ *Delivery Ship-To Address Missing 23%*
- ✓ *Invalid NSN 12%*
- ✓ *Line Item Has No Unit Of Measure 9%*
- ✓ *Priced CLIN Has No Funding Information 6%*
- ✓ *Invalid Entry In MILSTRIP Field 5%*
- ✓ *Delivery Ship To Address DoDAAC is Missing 3%*
- ✓ *Funding Missing On Sub-Line Item 2%*
- ✓ *LOA is not in CMET Table 2%*
- ✓ *Line Item Missing Inspection Acceptance 2%*



WHF MOST COMMON ERRORS: Delivery Errors



Missing Delivery accounts for 33% of CDRs

Reasons for delivery errors in CDRs:

1. POP or Delivery information is typed manually into Section F, rather than entered as data in the line item detail tab
2. POP or Delivery information is entirely missing from contract
3. POP or Delivery is included in an attachment to contract, but not in main contract
4. RESERVED or unfunded CLIN are marked as priced CLINs (rather than informational) and specialist does not enter delivery information because it does not exist

The screenshot shows the 'Line Item Detail' window with the following fields and buttons:

- Line Item Number: 0001
- Contract Type: FFP
- IDC Type: N/A
- Hand Carry: ☐
- NSN: Search
- Description: FOOT LOCKERS
- Extended Description:
- Quantity: 20.00
- Unit Price: 150.00
- Line Item Cost: 3,000.00
- Unit of Issue: Each
- Steppladder Pricing: ☐
- Test Type: No Test
- Exhibit: ☐
- Include Sublines: ☐
- Template: FFP N/A - Default
- Buttons: Global Chg..., Test Info, Delivery (circled in red), Copy, CLIN, Add, Insert, SubCLIN, Add, Insert, Delete, Associate, OK, Cancel.

DELIVERY OR POP MISSING



The screenshot shows the 'Delivery Schedule' window with the following fields and buttons:

- Line Item Information:
- Number: 0001
- Total Quantity: 20.00
- Description: FOOT LOCKERS
- Sort by: Date, Location
- Table with columns: Date, Quantity, Location
- Buttons: Add, Delivery, POP, Change, Copy, Delete, View, OK, Cancel.

WHF MOST COMMON ERRORS: Delivery Errors



Missing Ship-to UIC/DODAAC accounts for 23% of CDRs

Reasons for ship-to errors in CDRs:

1. Delivery information is typed manually into Section F, rather than entered as data in the line item detail tab
2. Delivery date/shipping input used for services CLIN rather than POP
3. POP entered for product CLINs and Ship-To information is missing
4. Delivery/POP information is placed in Informational CLIN/SLIN rather than Priced CLIN/SLIN

SHIP TO ADDRESS/UIC MISSING



WHF MOST COMMON ERRORS: Delivery Errors



Entering Delivery Info for Product CLINs:

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0001 Contract Type: **Change** FFP IDC Type: N/A Hand Carry: **Delivery**

NSN: Search Description: FOOT LOCKERS

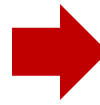
Extended Description:

Quantity: 20.00 Unit Price: 150.00 Line Item Cost: 3,000.00

Unit of Issue: Each

Step ladder Pricing: Test Type: No Test

Template: FFP N/A - Default



Delivery Schedule

Line Item Information

Number: 0001 Total Quantity: 20.00

Description: FOOT LOCKERS

Sort by: Date Location

Date Quantity Location

Delivery POP Change Copy Delete View OK Cancel



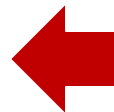
Address Search

Search Criteria: Q93918% Address Type: Ship To Address

Search By: Organization Name DODAAD/UIC/DODAAAN City ZIP Code CAGE Code Contact Name Local Code State Phone Number Geographic Region

RAYTHEON COMPANY
DODAAD/UIC/DODAAAN Local Code Phone Number Approved
Address
Q93918
6201 STRAWBERRY LANE LOUISVILLE, KY 40214-2928
Contact Name Title Phone Number Fax Number
• No Contacts Identified

Search **Select** New New Address Cancel



Delivery

Line Item Information

Number: 0001 Total Quantity: 20.00

Description: FOOT LOCKERS

Delivery Date: 11-Jun-2012 or: () () () () () ()

Quantity: 20.00

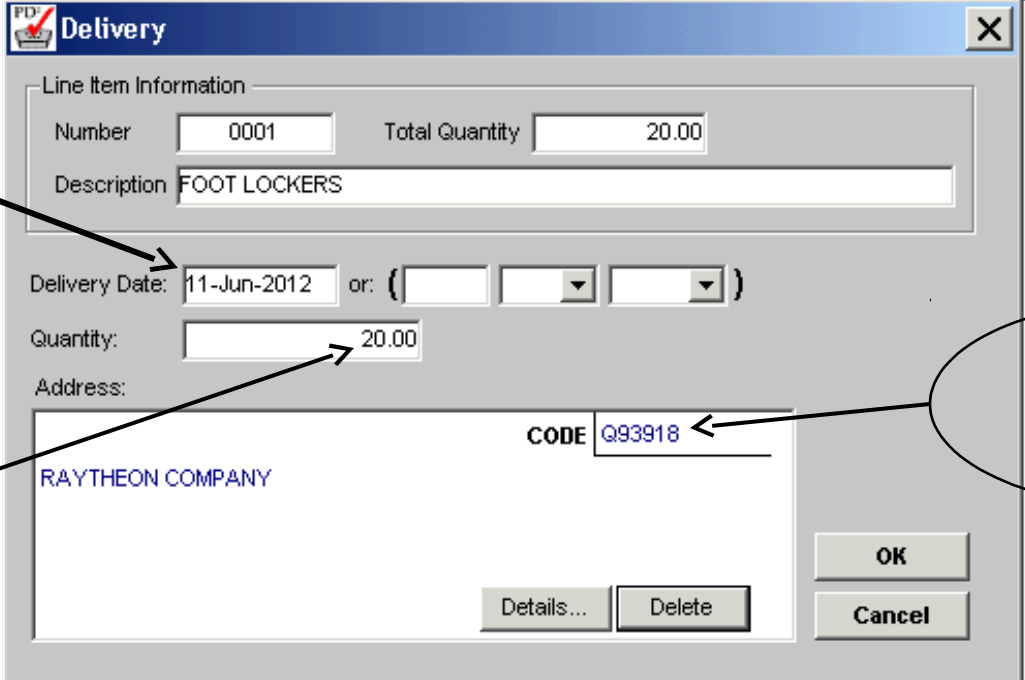
Address: No Ship To Address

Details... **Add** OK Cancel

Shift + double click to choose date

Click to type in DODAA C

Correct format for delivery on product CLIN:



Delivery

Line Item Information

Number: 0001 Total Quantity: 20.00

Description: FOOT LOCKERS

Delivery Date: 11-Jun-2012 or: ()

Quantity: 20.00

Address: RAYTHEON COMPANY

CODE: Q93918

OK Cancel Details... Delete

Delivery date

Delivery quantity

Ship-to DODAAC

You can search for shipping DODAACs at:
<https://dodaac.wpafb.af.mil/dodaacsearch.cfm>

WHF MOST COMMON ERRORS: Delivery Errors



Entering Delivery Info for Service CLINs:

Line Item Detail

Detail | Description | Pricing | Funding | Shipping | Payment | Local Info

Line Item Number: 0002 Contract Type: Change CPFF IDC Type: N/A Hand Carry: ☐

NSN: Search CLIN Type: ☒ Priced ☐ Info Only **Delivery** Copy

Description: Engineering Services

Extended Description:

Est. Cost: 1,000,000.00 + Fixed Fee: 100,000.00 Line Item Cost: 1,100,000.00

Item Calculation: 1,000,000.00 + 100,000.00 = 1,100,000.00

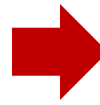
Negotiable: ☐ Exchange Rate:

Unit of Issue: Hours Options: Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test ☐ Exhibit ☐ Include Sublines

Template: CPFF N/A - Default

Global Chg... Test Info Add Insert SubCLIN Add Insert Delete Associate OK Cancel



Delivery Schedule

Line Item Information

Number: 0002 Total Quantity:

Description: Engineering Services

Sort by: ☒ Date ☐ Location

Date	Quantity	Location
------	----------	----------

Add: Delivery POP Change Copy Delete View OK Cancel



Period of Performance

Line Item Information

Number: 0002 Total Quantity:

Description: Engineering Services

Start Date: 11-Jun-2012

End Date: 10-Jun-2013

Address:

No Ship To Address

Details... Add OK Cancel

Shift +
double
click to
choose
dates

No ship-to
address
necessary

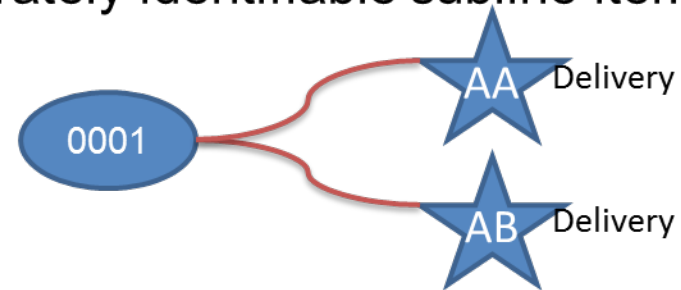


Do not insert delivery data on Informational CLINs/SLINs, only insert delivery data on Priced CLINs/SLINs

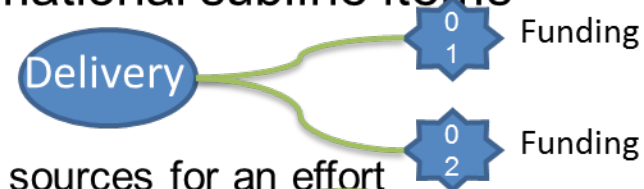
The screenshot shows the 'Line Item Detail' window with the 'CLIN Type' field set to 'Info Only'. The 'Delivery' option is circled in red with a red X over it, indicating it should not be selected for informational CLINs. The form includes fields for Line Item Number (0003), Contract Type (FFP), IDC Type (N/A), Hand Carry, NSN, Description (FOOT LOCKERS), Extended Description, Quantity, Unit Price, Line Item Cost, Item Calculation, Negotiable, Exchange Rate, Unit of Issue, Options, Opt #, Cost Constraint, Stepladder Pricing, Test Type (No Test), Exhibit, Include Sublines, and Template (FFP N/A - Default). The right sidebar contains buttons for Global Chg..., Delivery, Add, Insert, SubCLIN, Add, Insert, Delete, Associate, OK, and Cancel.

Pick One

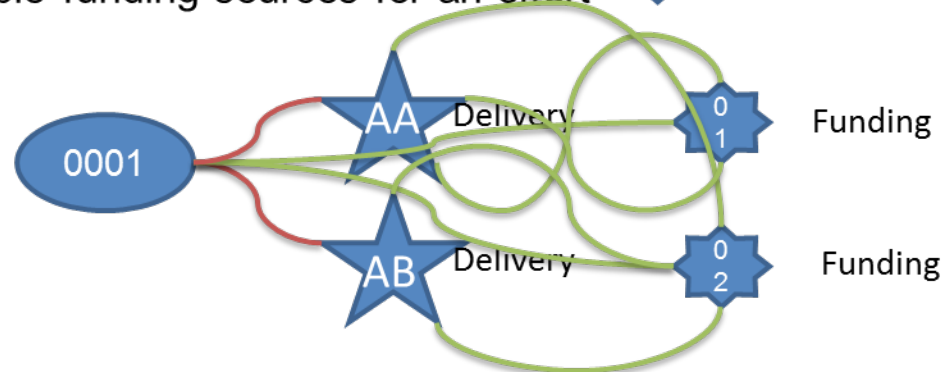
- A contract line item can have separately identifiable subline items
 - 0001AA
 - 0001AB
 - Allows division of effort into separately delivered parts



- A contract line item can have informational subline items
 - 000101
 - 000102
 - Allows identification of multiple funding sources for an effort



- It cannot have both
 - No way to know what funds go where



Invalid NSN 12%

- Do not use the NSN field for anything other than actual NSN's, use the Extended Description section to input additional information
- Prior to July 31, 2012 the system only recognizes 13 character NSN's. We have updated the system to recognize all valid NSN's. In the meantime ignore CDR Errors if you know that your NSN is valid
- Each NSN is correlated with an authorized Unit of Measure (UOM)



Line Item Detail [X]

Detail | Description | Pricing | Funding | Shipping | Payment | Local Info

Line Item Number: 0001 Contract Type: FFP IDC Type: N/A Hand Carry: ☐

NSN: 2869JJ-989-0015157 [Search] CLIN Type: ☒ Priced ☐ Info Only

Description: FOOT LOCKERS

Extended Description: STORAGE DEVICES

Quantity: 20.00 Unit Price: 150.00 Line Item Cost: 3,000.00

Item Calculation: ☒ Negotiable ☐ Exchange Rate:

Unit of Issue: Each Options: Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test ☐ Exhibit ☐ Include Sublines

Template: FFP N/A - Default

Global Chg... Test Info Delivery Copy CLIN Add Insert SubCLIN Add Insert Delete Associate OK Cancel



Line Item Has No Unit of Measure 9%

- ☑ Common misconception that Data/CDRL CLINs do not require a unit of measure. This is **WRONG**. Use “Lot”.
- ☑ Use on all “Priced” CLINs

Line Item Detail [X]

Detail | Description | Pricing | Funding | Shipping | Payment | Local Info

Line Item Number: 0001 [Change] Contract Type: FFP IDC Type: N/A Hand Carry: ☐

NSN: [Search] 2669JJ-989-0015157 CLIN Type: ☒ Priced ☐ Info Only

Description: FOOT LOCKERS

Extended Description: STORAGE DEVICES

Quantity: 20.00 Unit Price: 150.00 Line Item Cost: 3,000.00

Item Calculation: ☐ Negotiable ☐ Exchange Rate:

Unit of Issue: Options: Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test ☐ Exhibit ☐ Include Sublines

Template: FFP N/A - Default

Global Chg... Test Info Delivery Copy CLIN Add Insert SubCLIN Add Insert Delete Associate OK Cancel



Priced CLIN/SLIN Has No Funding Information 6%

☑ If a CLIN/SLIN is priced, then it must contain funding information or should be marked as NSP

- "Reserved" CLINs should be marked as Options or "Info Only"
- CDRL/DATA CLINs should be designated NSP
- This error does not occur when the priced parent CLIN has funded info SLINs

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0001 Contract Type: Change FFP IDC Type: N/A Hand Carry: ☐ CLIN Type: **Priced** Info Only: ☐

NSN Search: 2669JJ-989-0015157

Description: FOOT LOCKERS

Extended Description: STORAGE DEVICES

Quantity	Unit Price	Line Item Cost
Item Calculation: 20.00	150.00	3,000.00

Negotiable: ☐ Exchange Rate: ☐

Unit of Issue: Each Options: ☐ Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test Exhibit: ☐ Include Sublines: ☐

Template: FFP N/A - Default

Global Chg... Test Info Delivery Copy Add Insert SubCLIN Add Insert Delete Associate OK Cancel

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0001 FOOT LOCKERS

Global Chg...

No Lines of Accounting Defined

Add... Change... Delete

Total Funded Amount \$0.00

OK Cancel



Invalid Entry in MILSTRIP Field 5%

- ✓ The MILSTRIP field is often mis-used
- ✓ Only use the MILSTRIP field for valid MILSTRIPs, otherwise leave the MILSTRIP field blank
- ✓ Valid MILSTRIPs do NOT begin with G, I, O, X or Y and must be 14 - 15 characters in length with no dashes

Line Item Detail [X]

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0001 FOOT LOCKERS Global Chg...

FOB: Destination

Add'l Markings:

Charge Shipping To:

Shipping Mode:

MILSTRIP: N4523A12RC-00102249

HAZMAT:

Transport Control:

Transport Priority:

Packing...

OK

Cancel



WHF MOST COMMON ERRORS

Delivery Ship To Address DoDAAC is Missing 3%

- Shipping address alone is not sufficient, must include DODAAC
- When shipping in place, use the DODAAC or Cage Code for where the item is sitting to affirm that it will be in a specific location on a specific date
- You can search for shipping DODAACs at: <https://dodaaac.wpafb.af.mil/dodaaacsearch.htm>

Line Item Detail

Detail | Description | Pricing | Funding | Shipping | Payment | Local Info

Line Item Number: 0001 Contract Type: **Change** FFP IDC Type: N/A Hand Carry: ☐ Global Chg...

NSN: Search CLIN Type: ☒ Priced ☐ Info Only **Delivery** **Copy**

Description: FOOT LOCKERS

Extended Description:

Quantity: 20.00 Unit Price: 150.00 Line Item Cost: 3,000.00

Item Calculation: 20.00 X Negotiable ☐ Exchange Rate:

Unit of Issue: Each Options: Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test ☐ Exhibit ☐ Include Sublines

Template: FFP N/A - Default

SubCLIN: **Add** **Insert** **Delete** **Associate** **OK** **Cancel**



Delivery

Line Item Information

Number: 0001 Total Quantity: 20.00

Description: FOOT LOCKERS

Delivery Date: 06-Apr-2012 or: ()

Quantity: 20.00

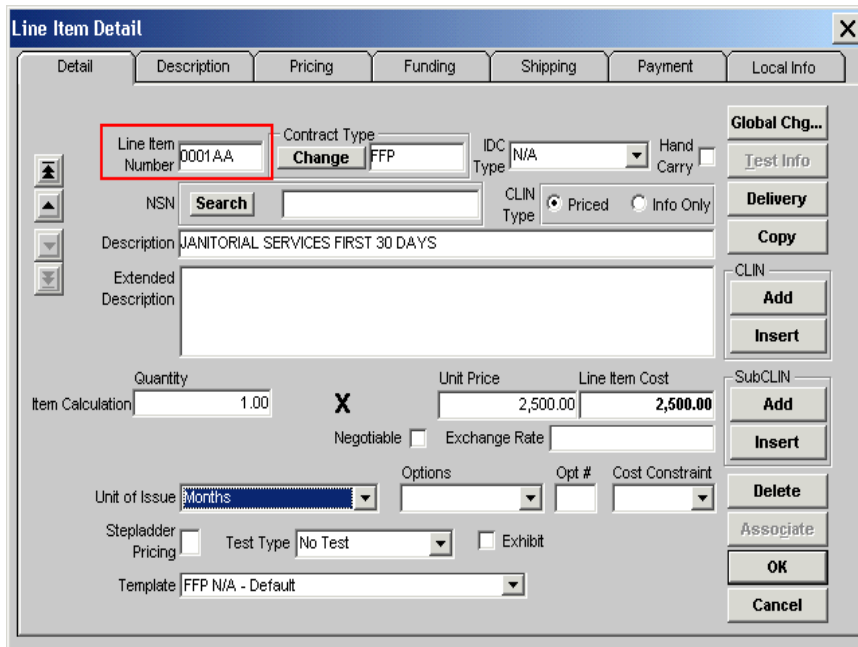
Address: **CODE**

11 ADA BRIGADE

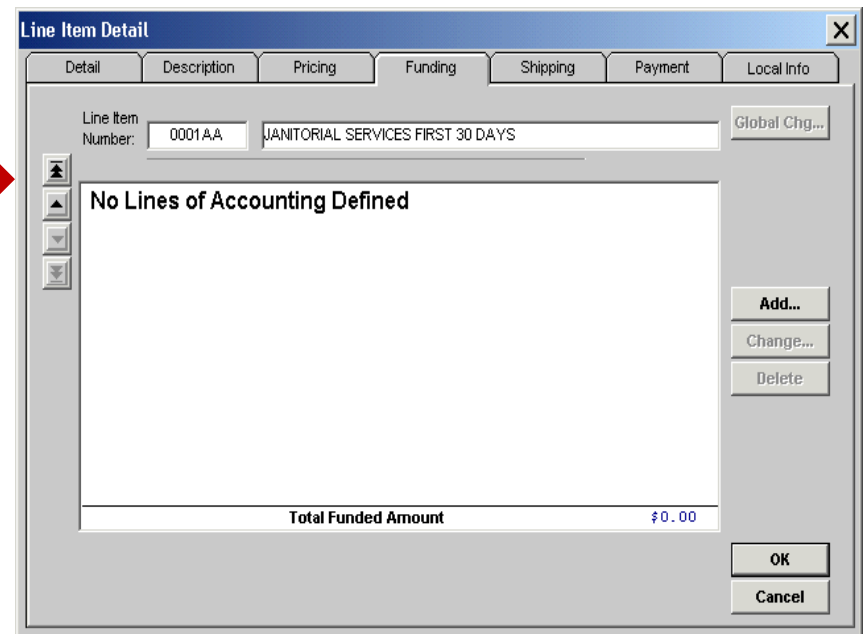
Details... **Delete** **OK** **Cancel**

Funding Missing on Sub-Line Item 2%

Priced SLINs (SLINs with alphanumeric numbering) should always have an LOA. If the LOA is removed, then delete the SLIN.



The screenshot shows the 'Line Item Detail' window with the 'Funding' tab selected. The 'Line Item Number' is '0001.AA', which is highlighted with a red box. The 'Contract Type' is 'FFP'. The 'Description' is 'JANITORIAL SERVICES FIRST 30 DAYS'. The 'Unit Price' is '2,500.00' and the 'Line Item Cost' is '2,500.00'. The 'CLIN Type' is 'Priced'. The 'Total Funded Amount' is '\$0.00'.



The screenshot shows the 'Line Item Detail' window with the 'Funding' tab selected. The 'Line Item Number' is '0001.AA' and the 'Description' is 'JANITORIAL SERVICES FIRST 30 DAYS'. The 'Total Funded Amount' is '\$0.00'. The message 'No Lines of Accounting Defined' is displayed in the center of the window.



Line Item Missing Inspection Acceptance 2%

- ☑ Please use the Inspection/Acceptance field in the “Description” tab
- ☑ You are encouraged, but not required, to insert the location DODAAC
- ☑ For services, use the location where the work takes place

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0001 FOOT LOCKERS Global Chg...

Add Manufacturer: _____

Manufacturer Part Number: _____

Vendor Part Number: _____

Prod / Cat Number: _____ Cognizance Sym: _____

Drawing Number: _____ Media/Status CD: _____

Spec. Number: _____ Piece Number: _____

Serial Number: _____ Model Number: _____

Brand Name/Sole Source: BN SMIC: _____ Color: _____

Size: _____ Signal CD: _____

Suggested Contract Vehicle/GSA Schedule: _____

Project: _____ FSC: _____ WSC: _____

PROG: _____ SIC: _____

Execution Method: _____ MDAP/MAIS: _____ NAICS: _____

Date: _____

Inspection/Acceptance OK Cancel

Line Item Inspection and Acceptance Information

Acceptance Terms Location: ☐ Government ☐ Contractor ☐ Other

By: ☒ Government

Number of Days: _____

Acceptance location

Details... Add

Inspection Terms Location: ☐ Government ☐ Contractor ☐ Other

By: ☐ Government ☐ Contractor

Inspection Level: _____

Inspection Location

Details... Add

Technical Office

Technical Office:

Details... Add

OK Cancel

WHF ANCILLARY ERRORS



✉ Award-Fee Payment CLINS: No designator to mark CLIN as award-fee only; instead, Contract Type must be FPAF/CPAF, CLIN description should state “AWARD FEE for Period XX/XX/XXXX through XX/XX/XXXX”, UOM should be US Dollars, and the POP field should display period of performance for the award fee so it documents when services were rendered

The screenshot shows the 'Line Item Detail' form with the 'Contract Type' dropdown menu open. The dropdown list includes the following options:

- COST Cost
- CPAF Cost Plus Award Fee
- CPFF Cost Plus Fixed Fee
- CPFI Cost Plus Incentive Fee
- CS Cost Sharing
- FCP-RPD Fixed Ceiling Price - Retro Price Redetermination

A red circle highlights the 'CPAF' option. The form also displays the following fields and values:

- Line Item Number: 0001
- NSN: [Search]
- Description: SLEEVING
- Extended Description: SLEEVING
- Quantity: 4.00
- Item Calculation: 510.00
- Unit of Issue: Roll
- Stepladder Pricing: []
- Test Type: No Test
- Template: FFP N/A - Default

The 'Contract Type' dropdown is currently set to 'FFP'. The 'Add' button is highlighted in red.

WHF ANCILLARY ERRORS



✉ Option CLINS; Option CLINs should be designated as such via the “Options” drop-down

Line Item Detail [X]

Detail | Description | Pricing | Funding | Shipping | Payment | Local Info

Line Item Number: 0001 Contract Type: **Change** FFP IDC Type: N/A Hand Carry: ☐

NSN: **Search** 8135 CLIN Type: ☒ Priced ☐ Info Only

Description: SLEEVING

Extended Description: SLEEVING

Quantity: 4.00 Unit Price: 510.00 Line Item Cost: 2,040.00

Item Calculation: **X** Negotiable: ☐ Exchange Rate:

Unit of Issue: Roll Options: **Option** Opt #: Cost Constraint:

Stepladder Pricing: ☐ Test Type: No Test ☐ Include Sublines

Template: FFP N/A - Default

Global Chg... Test Info Delivery Copy CLIN Add Insert SubCLIN Add Insert Delete Associate OK Cancel

CDRL CLIN Format



- ☑ CLIN Type: **Priced**
- ☑ Cost Constraint: **NSP or NC**
- ☑ Unit of Measure and Quantity: **1 Lot**
 - One CLIN **per** CDRL
 - Mark as “Exhibit” by clicking the Exhibit check-box
 - Delivery: **Required**

The screenshot shows the 'Line Item Detail' form with the following fields and values:

- Line Item Number:** 0009
- Contract Type:** FFP
- IDC Type:** N/A
- Hand Carry:** ☐
- CLIN Type:** ☒ Priced ☐ Info Only
- Global Chg...:**
- Test Info:**
- Delivery:** ☒ (Circled in red)
- Copy:**
- CLIN:**
- SubCLIN:**
- Delete:**
- Associate:**
- OK:**
- Cancel:**

Other fields and values:

- NSN:** Search
- Description:** CDRL A
- Extended Description:**
- Quantity:** 1.00 (Circled in red)
- Unit Price:**
- Line Item Cost:** 0.00
- Item Calculation:** X
- Negotiable:** ☐
- Exchange Rate:**
- Unit of Issue:** Lot (Circled in red)
- Options:**
- Opt #:**
- Cost Constraint:** NSP (Circled in red)
- Stepladder Pricing:** ☐
- Test Type:** No Test
- Exhibit:** ☒ A (Circled in red)
- Include Sublines:** ☐
- Template:** FFP N/A - Default

RESERVED CLIN Format



- CLIN Type: **Info Only**
- Cost Constraint: **TBN**
- Unit of Measure and Quantity: **N/A**
- Delivery: **N/A**

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0006 Contract Type: **Change** FFP IDC Type: N/A Hand Carry: ☐

NSN: **Search** CLIN Type: ☐ Priced ☒ **Info Only**

Description: **RESERVED**

Extended Description:

Quantity: Item Calculation: **X** Unit Price: Line Item Cost: 0.00

Negotiable: ☐ Exchange Rate:

Unit of Issue: Options: Opt #: **Cost Constraint: TBN**

Stepladder Pricing: ☐ Test Type: No Test ☐ Exhibit ☐ Include Sublines

Template: FFP N/A - Default

Global Chg... Test Info Delivery Copy CLIN Add Insert SubCLIN Add Insert Delete Associate OK Cancel